# HR Consulting and Project Development



#### The Process

We take an in-depth brief from the client to understand the challenges you are facing in HR or projects you are wanting to execute.

We develop a plan of action with you as a client and either work with you on a weekly basis to help you manage HR or develop a timeline to complete a project. For example, implementation of HRIS system.

We execute the work and communicate regularly with you to ensure all set out goals and requirements are achieved. We review the process/project and gain feedback from client to ensure delivery.

# What kind of work does HR consulting and Leadership Development cover?

As Human Resources is a broad term and has many functions, capabilities and projects, we specialise and service the following:

- Performance management
- Learning and development pathways
- Policies and Procedures
- Onboarding letters and templates
- Employee Handbooks

With Project based work, we have worked with numerous clients on providing them support with HR and recruitment related projects. We specialise in and have assisted clients with the following projects:

- Diversity and Inclusion
- Employment Referral Schemes
- Employment Value Proposition
- Applicant Tracking Implementation Support
- Market Mapping and Sourcing Strategies
- Talent Playbooks

# How does HR consulting and Project Development work?

We have the in-house expertise to assist your business through a HR bind or to work with you to develop your people and/or organisational capabilities. The Client Solutions team will work with you to understand what you are setting out to complete or achieve and we will pair you with the right consultant in our business to help you achieve your goals.

## **Frequently Asked Questions**

## Who do I work with when I engage The Talent Playbook?

You will work with a Client Solutions partner as well as a consultant who specialises in the field you need assistance with. You will also have access to other members of our team as subject matter experts that may be required for your circumstance. Think of it as your own HR team that is outsourced and ready at your fingertips.

## When do we have to make payment?

Invoice is only requested once the work is completed, better yet, you only pay for what you have been quoted on and agreed to upfront.

## What if I need help with recruitment?

We will happily support you with the full end to end recruitment process or offer you other products such as our Internal Recruitment Solutions. Please contact The Talent Playbook and ask for the fact sheets so you can learn more about these products and solutions.